

BOARD OF SELECTMEN MEETING MINUTES

June 7, 2017

Town Hall

Chairman James Brochu; Selectman Robert J. Fleming; Selectman Gary Daugherty; Town Manager, Blythe C. Robinson; Executive Assistant, Sandra Hakala

The meeting was called to order at 6:00pm. Chairman Brochu opened the meeting and after the pledge of allegiance reviewed the agenda.

MINUTES

Motion #1: Motion made by Selectman Daugherty to approve the May 17, 2016 regular session meeting minutes.

Second: Chairman Brochu, Majority Action of the Board.

Motion #2: Motion made by Selectman Daugherty to approve the May 25, 2016 executive session meeting minutes.

Second: Chairman Brochu, Majority Action of the Board.

RECOGNITION

Chairman Brochu thanked the many contributors of the Memorial Day ceremonies which were to take place at the Upton Town Common but were held indoors at the Upton Town Hall due to the weather.

INVITED GUESTS

The joint election to fill vacancy on the Recreation Commission was postponed until June 21.

Class II Public Hearing - Mc Q Sales/dba Simon Fares

Chairman Brochu opened the Class II Public Hearing at 6:05PM for Simon Fares, Mc Q Sales/dba Simon Fares of 394 Central Street, Milford MA requesting a Class II License at 13 William Street. Mr. Fares has been before the ZBA for approval on May 18, 2015.

The hearing will be postponed until June 21, 2016 when Mr. Fares will be present.

Russ & Sherry Berger, 64A West Main Street requesting an alteration of licensed premise

The owners of Red Rock Grill and Bar are requesting that they be allowed to sell liquor on an expanded outdoor patio they are planning to build. The ABCC requires that the licensed premise where alcohol is to be sold be approved both by the Town and then by the State.

Chairman Brochu gave notice under M.G.L., Chapter 138, Sections 12 and 15A a Public Hearing will be held on Tuesday, June 7, 2016, 6:10 PM at the Town Hall, Room 203 on the application of Russ & Sherry Berger, 64A West Main Street requesting an alteration of licensed premises to include a second outside patio 20x42 to the existing described licensed premise: Front entrance on Main Street opens to 30'X 30' dining room. 20' X 34' adjoining room with bar / counter area. 31'X 30' garage / function room and a 10' X 20" outside patio.

Motion #3: Motion made by Selectman Daugherty authoring the alteration of licensed premise to include a second outside patio 20x42 to the existing described licensed premise: Front entrance on Main Street opens to 30'X 30' dining room. 20' X 34' adjoining room with bar / counter area. 31'X 30' garage / function room and a 10' X 20" outside patio.

Second: Chairman Brochu, Majority Action of the Board.

MANAGER'S REPORT

The Board of Health's hazardous waste day was successful last Saturday and decided that this will be the last year that they also accept bulk trash and waste at this event. Over the years the day has become more of people getting rid of televisions and other bulk items rather than hazardous materials which is the intent. The Board will be handing out flyers on Saturday announcing that in the future they will be reducing the cost of stickers so people can leave items at the curb of their street for collection on a week convenient for them, rather than saving it up for the once yearly event.

A letter written by the Board to FERC expressing the concerns by residents about the construction of a new gas pipeline through Upton by Algonquin Gas, LLC was submitted by their May 31st deadline. Copies of letter written by residents accompanied this.

Grove Street from Main Street to the railroad tracks was repaved this week, and the rest of the street will be done after July 1st when further funds approved at Town Meeting are available. Work is also planned on Westborough Road, North Street, and Crockett Road; a number of streets will also be receiving crack sealing work over the summer.

The new "hot box" has arrived at DPW; a State grant covered the majority of the cost of this piece of equipment that will enable DPW staff to make road repairs in cold weather with a more permanent patch than previously with "cold patch".

Two firms who submitted proposals to assist the town in developing a comprehensive set of financial policies and procedures as a result of a grant awarded as part of joining the community compact were interviewed this week.

The Personnel Board will be offering a training program on how to conduct a successful interview including questions that you can and cannot ask, led by Bob Carnegie on Tuesday, June 14th. Department heads and members of boards and commissions are urged to attend. The training will be held in the morning in the Fire Station Training Room.

DISCUSSION ITEMS

Motion to Approve Contracts

Two contracts from the DPW Director were reviewed by the Board. The purchase of drinking water chemicals needed for the water system, and chip seal installation as part of our annual road maintenance program was recently bid out. Ms. Robinson concurs with Mr. Roy's recommendation on both of these contracts and asks that the Board authorize the Town Manager to sign them on the Town's behalf.

Motion #4: Motion made by Selectman Daugherty to authorize the Town Manager to enter into contract with Borden and Remington, 63 Water St. Fall River, MA in the amount of \$106,010.00 for drinking water and wastewater treatment chemicals.

Second: Chairman Brochu, Majority Action of the Board.

Motion #5: Motion made by Selectman Daugherty to authorize the Town Manager to enter into contract with All States Asphalt, Inc. of 325 Amherst Road, Sunderland, MA in the amount of \$74256.00 for the application of rubber chip sealing for Crockett Road and the playground adjacent to the VFW playground.

Second: Chairman Brochu, Majority Action of the Board.

Motion to Approve Inter-municipal Agreements

The Town Manager recommended to the Board to approve three separate inter-municipal agreements. Two of them are for public health nursing services, and one for Conservation Agent services. Ms. Robinson is proposing to renew a contract with Blackstone for nursing and enter into a new one with Bellingham. A contract with Ashland has ended and Ms. Robinson is proposing to hire an agent and provide these services to Northbridge.

Motion #6: Motion made by Selectman Daugherty to enter into an inter-municipal agreement with the Town of Northbridge for shared services with a conservation agent.

Second: Chairman Brochu, Majority Action of the Board.

Motion #7: Motion made by Selectman Daugherty to enter into inter-municipal agreement with the Town of Blackstone for shared nursing services.

Second: Chairman Brochu, Majority Action of the Board.

Motion #8: Motion made by Selectman Daugherty to enter into inter-municipal agreement with the Town of Bellingham for shared nursing services.

Second: Chairman Brochu, Majority Action of the Board.

Motion for Appointments

Ms. Robinson has recommended David Pickart be appointed as the Town's Conservation Agent.

Motion #9: Motion made by Selectman Daugherty to appoint David Pickart as the Town's Conservation Agent waiving the fifteen day waiting period.

Second: Chairman Brochu, Majority Action of the Board.

Mary Overholt has been an alternate member of the Conservation Commission but had stepped down to apply for the Agent position. She was not selected and has expressed her interest in rejoining the commission and the land stewardship committee.

Motion #10: Motion made by Selectman Daugherty to appoint Mary Overholt as a member to the Conservation Commission and the land stewardship committee.

Second: Chairman Brochu, Majority Action of the Board.

Summer DPW Laborers

The budget includes funding for three full-time temporary laborers to supplement the DPW full-time staff. DPW Director Roy has recommended Michael Cowen and Christopher Carron to fill this role. The third position is Samuel Pirozzi who was hired last summer and returned to work.

Motion #11: Motion made by Selectman Daugherty to appoint Michael Cowen and Christopher Carron as Summer DPW Laborers waiving the fifteen day waiting period.

Second: Chairman Brochu, Majority Action of the Board.

Police Department Appointments

The annual process calls for the Board to reappoint all of the positions in the Police Department.

Chief of Police	Michael J. Bradley, Jr.	(term expires 3 years)
Police Sergeant	Alan J. Cyr	(term expires 3 years)
	Bruce D. Rivard	(term expires 3 years)
	Lisa C. Vass	(term expires 3 years)
Full Time Patrol Officer	Carl A. Ambrosino	(term expires 3 years)
	Erik M. Mager	(term expires 3 years)
	Michael F. Lupachini	(term expires 3 years)
	Michael Benjamin	(term expires 3 years)
	Nicholas J. Palmieri	(term expires 3 years)
	James C. Fleming	(term expires 3 years)
	Isaiah Poxon	(term expires 3 years)
	Matthew Rankins	(term expires 3 years)
Part Time Patrol Officer	Robert J. Miller	(term expires 1 year)
	Thomas B. Stockwell	(term expires 1 year)
Department Specialist	Paula Deiana	(term expires 1 year)
Communication Officer	Michael J. Bradley, Jr.	(term expires 1 year)
Full Time Communication Officer	Victoria Burnham	(term expires 1 year)
	Roberta L. Lamothe	(term expires 1 year)

Patrick Sheridan	(term expires 1 year)
John Bergstrom	(term expires 1 year)

**Part Time
Communication
Officer**

Paula Deiana	(term expires 1 year)
Heidi Schultz-Ofria	(term expires 1 year)
Mary Ellen Palmieri	(term expires 1 year)
Justin Kuras	(term expires 1 year)
Drew McInerny	(term expires 1 year)
Tyler Coburn	(term expires 1 year)
Shanna Jackman	(term expires 1 year)

Honorary Police Officers

James R. Bates	(term expires 1 year)
Robert Coffin	(term expires 1 year)
Donald R. Keniston	(term expires 1 year)
Joanne Kinney	(term expires 1 year)
John Lebrun	(term expires 1 year)
Henry J. Poirier, Jr.	(term expires 1 year)
Bruno Ragaini	(term expires 1 year)

Motion #12: Motion made by Selectman Daugherty to reappoint the members of the police department as presented.

Second: Chairman Brochu, Majority Action of the Board.

Affordable Housing Trust

The trust documents call for the membership to be comprised of five members, one of which is a member of the Board of Selectmen.

Motion #13: Motion made by Chairman Brochu to appoint Gary Daugherty to the Affordable Housing Trust.

Second: Selectman Daugherty, Majority Action of the Board.

Motion to Approve – PILOT Agreement with Nexamp – Solar Array

The Town Manager outlined the background behind in the agreement between the Town and Nexamp to provide payments in lieu of taxes for a solar array to be built at the intersection of Route 140 and Chestnut Street. The Board reviewed a letter from Nexamp with the financial proposal. The agreement has been approved by Town Counsel and Ms. Robinson recommends that the Board vote to approve it and authorize her to sign it on the Town's behalf.

Motion #14: Motion made by Selectman Daugherty to authorize the Town Manager to enter into contract with Nexamp to provide payments in lieu of taxes for a solar array to be built at the intersection of Route 140 and Chestnut Street.

Second: Chairman Brochu, Majority Action of the Board.

Discuss Request by Pulte Homes to Waive Water & Sewer Connection Fees for Proposed Upton Ridge Project

Pulte Homes has approached the Town with a proposal to build a 139-unit subdivision on Hartford Avenue South on the Town line adjacent to the Shining Rock development in Northbridge. Currently there is no water and sewer service provided by the Town to this parcel of land which would be needed to serve the number of homes proposed. Pulte has made a request that the Board consider waiving all or a portion of the water and sewer connection fees for this project in return for them installing water and sewer services in this area. Pulte would like a decision by the Board before they finalize their proposal to the Planning Board.

The Town Manager has recommended the Board not waive these fees. Chairman Brochu is hesitate to waive these fees citing it sets a poor precedent and would be open to discussing affordable housing and payment plan to move the discussion. Pulte will be invited to attend the next meeting to explore more options.

Motion to Approve year-end Transfers

There are several line items in the current year's budget that require transfers prior to the end of the fiscal year. State law allows that transfers of up to \$5,000 or 3% of a department line item may be made in the last 60 days of the fiscal year by approval of both the Board of Selectmen and the Finance Committee.

Motion #15: Motion made by Selectman Daugherty to transfer the following:

TRANSFER #1	\$2,000	Cruiser Gas	Police Bldg Maintenance
TRANSFER #2	\$2,000	Cruiser Gas	Police Cruiser Maintenance
TRANSFER #3	\$360	Cruiser Gas	Police Training
TRANSFER #4	\$750	Town Accountant Expense	Town Accountant Wages
TRANSFER #5	\$4,000	DPW Parks, Forestry Wages	DPW Wages
TRANSFER #6	\$2,500	Insurance	Tax Title Foreclosures
TRANSFER #7	\$1,800	Ambulance Wages	Ambulance Billing

Second: Chairman Brochu, Majority Action of the Board.

Discuss Summer Meeting Schedule

The Board of Selectmen will meet on July 12, and August 2 and 23 during the summer

EXECUTIVE SESSION

The Board will enter into Executive Session under MGL c.30A, S. 21 exceptions #3: to discuss strategy sessions with respect to collective bargaining if the chair declares an open meeting will have a detrimental effect on the Town's bargaining position.

Poll taken: Gary Daugherty, aye, Jim Brochu aye

Motion to Ratify a successor agreement with Teamster's Local 170 - Hourly

The Selectmen reviewed the completed successor contract for this bargaining unit for the period from July 1, 2015 through June 30, 2018 and a copy of the Memorandum of Agreement which outlines the specific changes that were agreed to in negotiations.

Motion #16: Motion made by Selectman Daugherty to approve the successor agreement with Teamster's Local 170 – Hourly for the period from July 1, 2015 through June 30, 2018.

Second: Chairman Brochu, Majority Action of the Board.

NEW BUSINESS

MEETING LOOK AHEAD TOPICS

TIP project

Insurance Advisory

Grants for street light conversion

ADJOURN MEETING

Motion #17: At 7:32pm motion was made by Selectman Daugherty to adjourn the regular meeting.

Second: Chairman Brochu, Majority Action of the Board.

Respectfully submitted,

Sandra Hakala

Executive Assistant